PICK AN AVAILABLE CHURCH NAME Set up a PO Box ov an addvess Solidify the members of your church board Ensuve denominational support To Incovpovate you should: · Include nonprofit wording INCORPORATE WITH YOUR · Identify board responsibilities STATE'S STATE CORPORATION · Incorporate provisions required by the IRS · Draft organizing documents from Secretary of State Dissolution Clause needs to be available² GET FEDERAL EMPLOYER IDENTIFICATION NUMBER (IEN). Required before you file for 501(c)(3) status. Need this to open bank account and PO Box. Commence of the same of the sa Church bylaws should include: · Qualifications, selection, expulsion of members Time and place of annual business meetings Purchase and conveyance of property Selection, tenuve, and vernoval of officers & divectors · Policy for staff and clergy compensation OF DIRECTORS MEETING. Filling of vacancies on the church board Adopt bylaws⁵, elect officers, adopt · Calling of special business meetings; notice veguived policies, and authovize for annual and special meetings; quorums; opening a bank account. voting rights · Responsibilities of divectors and officers Method of amending the bulaws OBTAIN A 501(c)(3) STATUS IRS processing time is between 12-18 months Attach your bylaws and constitution SET UP A CHURCH Put safeguards in place now for smart financial BANK ACCOU management and oversight. Make your account a nonprofit account. If you do not have 501(c)(3) status, set up a regular account and change it to a nonprofit account later. IN SALES TAX EXEMPTIO You'll need your IRS 501(c)(3) determination letter, so this portion may take over a year to complete If your state does not allow tax exemption, you'll need to fill out YOURE NOW A LEGAL CHUR

Links to move information:



- 1. http://www.ivs.gov/Chavities-&-Non-Profits/Suggested-Language-for-Corporations-and-Associations-(pev-Publication-557)
- 2. http://www.chuvchlawandtax.com/cltv/2013/mavch-apvil/when-two-chuvches-become-one.html 3. http://www.ivs.gov/pub/ivs-pdf/fss4.pdf
- 4. http://stove.chuvchlawtodaystove.com/20cohafovchsl.html
- 5. http://www.chuvchlawandtax.com/cltv/2009/july-august/governing-well.html
- 6. http://www.ivs.gov/pub/ivs-pdf/p4220.pdf
- 7. http://www.ivs.gov/Chavities-&-Non-Profits/Chavitable-Organizations/Exemption-Requivements-Section-501(c)(3)-Ovganizations

ivs-private-letter-vuling-policy.html

- 8. http://www.ivs.gov/pub/ivs-pdf/f8718.pdf
- 10. http://www.chuvchlawandtax.com/web/2013/mavch/chuvch-documents-and-vecovds.html
- 11. http://blog.managingyouvchuvch.com/2011/09/shopping_fov_a_bank_1.html

9. http://www.chuvchlawandtax.com/web/2013/mavch/safeguavd-chuvch-tveasuvy.html

- 12. http://www.chuvchlawandtax.com/cltv/2013/septembev-octobev/chuvches-should-note-
- 13. http://stove.chuvchlawtodaystove.com/sapvfovplchd.html



